

TOWN OF MOORESVILLE

Authorization Agreement for Preauthorized Utility Payments

Name(s) _____

Service Address _____

Sewer Account # _____

Start Date _____

Frequency: Monthly

I (we) authorize the Town of Mooresville to initiate debit entries for utility payments due and any adjustments to correct errors to my (our) account specified below. I (we) authorize the depository named below ("Depository") to honor such debit entries when presented against such account.

Depository Name _____ Phone _____

City _____ State _____ Zip _____

Checking or Savings Account (select one) _____ Checking _____ Savings

Transit/ABA # _____ Bank Account # _____

This Authority is to remain in full force and effect until Bank or Depository have received written notification from me (or either of us) of its termination in such time and in such manner as to afford Bank or Depository a reasonable opportunity to honor such notification.

Signature

Date

Signature

Date

PLEASE READ THE FOLLOWING CONDITIONS FOR AUTO DEBIT OF TOWN OF MOORESVILLE SEWER BILLS AND SIGN PRIOR TO SIGNING THE AUTHORIZATION FORM.

PLEASE ATTACH A VOIDED CHECK TO THIS FORM BEFORE RETURNING.

SEWER BILLS WILL BE DEBITED FROM THE ACCOUNT NO MORE THAN 5 BUSINESS DAYS PRIOR TO THE DUE DATE ON THE PRINTED BILL.

NONSUFFICIENT FUNDS ON THE DAY OF THE AUTO DEBIT WILL RESULT IN A NSF CHARGE OF \$20.00 BEING ADDED TO THE SEWER ACCOUNT BALANCE.

IT IS THE RESPONSIBILITY OF THE CUSTOMER TO REPORT ANY CHANGES TO THE BANK OR DEPOSITORY ACCOUNT LISTED ON FILE WITH THE TOWN OF MOORESVILLE FOR THE PAYMENT OF AUTOMATICALLY DEBITED SEWER BILLS. THESE CHANGES ARE TO BE REPORTED IN WRITING TO THE BILLING OFFICE **PRIOR TO THE FIRST DAY OF THE MONTH** TO GUARANTEE THEY ARE MADE PRIOR TO THE BILL BEING SENT OUT AND THE PAYMENT INITIATED. FAILURE TO NOTIFY THE BILLING OFFICE OF ACCOUNT CHANGES MAY RESULT IN NSF FEES OR LATE PAYMENT FEES BEING ADDED TO THE SEWER ACCOUNT BALANCE AND SUCH FEES WILL NOT BE WAIVED.

ALL ACCOUNTS SET UP FOR AUTO DEBIT WILL RECEIVE **AT LEAST** ONE TEST FILE THE MONTH(S) PRIOR TO THE ACTUAL DEBIT PAYMENT. **YOU MUST CONTINUE TO SEND A PAYMENT FO THE TOWN OF MOORESVILLE UNTIL YOU BILL SAYS "AUTO DEBIT – DO NOT PAY"**. FAILURE TO MAKE SUCH PAYMENTS **WILL** RESULT IN LATE FEES BEING ADDED TO THE SEWER ACCOUNT BALANCE AND SUCH FEES WILL NOT BE WAIVED.

I HAVE READ AND UNDERSTAND THE CONDITIONS LISTED ABOVE FOR AUTOMATIC DEBIT OF MY TOWN OF MOORESVILLE SEWER BILLS.

Signature

Date

Signature

Date

Phone number (required)_____