

MOORESVILLE PARKS Memorial Program And Application



Park Memorial Program

About the Program

Mooreville Parks has redeveloped and designed the following memorial program to help individuals, organizations, and families celebrate their loved ones. The following procedures and policies are designed to be fair, consistent, and efficient for anyone interested in donating a memorial on the Mooreville Park property.

Parks and public lands' accessibility to the general public makes them common and logical locations for Memorials. Mooreville Parks reserves the right to restrict memorials of individuals, dates, events, and those industries and productions that do not support the goals, vision, and mission of the department.

Give a gift of green and shade, a place to stop and rest, or something special through the Parks Memorial Program. Memorial donations include select tree species, bench types, and other amenities.

- » **Memorial Tree (\$500):** Our Staff will assist with selection and location within your favorite park. For the best success, memorial trees will be planted in the fall of each year. Each tree will be paired with a memorial plaque with GPS coordinates of the location of the tree. An identical plaque will be placed on the Parks Office Memorial Tree Board. The Mooreville Parks and Recreation District will be responsible for the maintenance and replacement of memorial trees for five years after installation.
- » **Memorial Bench (\$2,000):** Add a place to rest and appreciate your favorite park or trail with a memorial bench. Our staff will assist with the placement of each bench which will feature either a memorial plaque or engraving. Memorial bench locations are limited until future park development has been completed. The Mooreville Parks and Recreation District will be responsible for the maintenance and replacement of memorial benches for five years after installation.
- » **Memorial Trail (\$500):** Add a special reminder of where your loved one enjoyed the trails. Adopt a section of the trail to be named the memorial trail in honor of your loved one. The naming of the trail will remain for five years after which it will be up for renaming. This is to allow others to honor their loved ones in the same way. The Mooreville Parks and Recreation District will be responsible for the maintenance and replacement of memorial signage for five years after installation. All signage will be offered to the families after five years.
- » **Memorial Other: (\$500 - \$2,000+):** Adding a place to rest and shade are standard memorials for park agencies. If you feel these don't meet what you were considering maybe some of these options would help. Other Memorial options: Park Picnic Table, Mini Picnic Shelter, Bike Rack Station, Bike Repair Station, Park Water Fountain, Picnic Shelter, Aquatic Center Addition, and Playground.

Memorial Application Process

Purpose & Application Process

- » All requests must follow the following procedures:
- » Application requests shall be submitted to Mooresville Parks. (Pages 6-7)
- » The Memorial Committee will review the application and determine if it meets the criteria listed in the Memorial Policy to be considered. The committee will also determine if the suggested memorial needs permits and if it will comply with Town ordinances, among other factors.
- » Because the Memorial Committee meets as needed, the review period may take up to four (4) weeks.
- » After the initial review, a representative may contact the applicant with questions and/or comments regarding the information received.
- » If all aspects of the proposed memorial are in order, the Memorial Committee will review the application for consideration.
- » If all aspects are not in order, the Memorial Committee may request additional information and documentation, or decline the request.
- » Approval of the memorial will be at the Department's sole discretion. If a request is approved, Mooresville Parks staff will contact the applicant to begin discussions on planning and logistical needs moving forward. Payment will be required within 30 days after the application is approved.
- » Requests outside of these policy guidelines will require a presentation by the requestor to the Park Board at one of its regularly scheduled meetings.
- » Mooresville Parks reserves the right to remove any memorial program marker, tree, bench, etc. at the discretion of parks personnel without the expectation of replacement. Any marker removed will be determined according to the Mooresville Parks maintenance standards and park users' safety.

Markers

Dedication/Memorial Markers

A dedication or memorial marker will be provided by Mooresville Parks for each tree, bench, or other donation. These markers will not be placed with the donation but will be displayed at the Mooresville Parks Office with all Parks memorial markers. The size and style of the marker shall be selected by Mooresville Parks. Those wishing to donate may provide a specific name and or message to be displayed on the marker. Mooresville Parks reserves the right to review and approve all submitted names and messages to ensure that they are not inappropriate or offensive. Approved names or messages will be used so long as sufficient space is available within the marker design.

Ceremony

A ceremony or gathering at the time of the tree(s)/bench(es) installation can be organized at the donor's discretion but must submit an event plan for additional consideration and approval.

Other Donations

Other memorial donations for park and public spaces will be considered by Mooresville Parks on a case-by-case basis. Those wishing to donate items or materials not discussed within this policy shall submit, in writing, a donation proposal to Mooresville Parks. The

proposal will be reviewed by Mooresville Parks personnel based on the merits of the proposal and the current needs of Mooresville Parks. If Mooresville Parks finds merit in the proposal, the donor will be required to present the request to the Park Board at one of its regularly scheduled meetings.

Memorial Trees

Your donation adds to the beauty and enjoyment of our local parks.

Tree memorials are available for a minimum donation of \$500 per tree. This cost includes the tree, installation, maintenance, and a five-year guarantee. Mooresville Parks personnel will purchase and install sponsored trees at their earliest convenience. Trees will be planted in the fall each year. Mooresville Parks offers a list of recommended trees and will suggest locations that provide trees with the greatest opportunity to grow to maturity.

Specific planting locations may be requested at the time of donation; however, the exact planting locations of all sponsored trees shall be determined by Mooresville Parks personnel based on the needs of each park. After planting, the individual, group, or organization that donated the tree shall be notified of the tree's location, if different from the initial conversation.

General Tree Practices

- » The minimum donation for sponsored trees will be evaluated each year and updated as necessary to reflect the current materials and labor costs.
- » Sponsored trees ordered from April 1 through October 15 will be planted in the late fall. Sponsored trees ordered from October 16 through March 31 will be planted in the early fall. Specific planting dates will be determined by Mooresville Parks based on the availability of personnel and materials.
- » After installation, all trees will be maintained by Mooresville Parks personnel according to Mooresville Parks maintenance standards.
- » All sponsored trees shall have a five-year guarantee from the time of planting. If a sponsored tree dies within five years, it shall be replaced with a similar tree at Mooresville Parks' expense.
- » Trees that are damaged or destroyed by natural occurrences, commonly known as "acts of God," will be removed and/or replaced at the discretion of Mooresville Parks. Donors will be notified of such removal or replacement if it occurs within five years of planting. After five years, donors will not be notified.
- » Trees will not be tagged or include a plaque. This is for the tree's health and to ensure efficient, cost-effective park maintenance.

Preferred Trees

Mooresville Parks reserves the right to approve tree species prior to all plantings within park areas. In general, those wishing to donate must reference the following lists when selecting tree species. All applications requesting trees that are not on the list will be denied. See the approved tree species on the following page.

Deciduous Trees						
Common Name	Latin Name	Typical Height (feet)	Typical Crown Spread (Feet)	Wet-Dry Spectrum*	Suitable Street Tree?	Growth Rate
Red Maple	Acer Rebrum	60-90	40-60	3	Yes	Fast
Sugar Maple	Acer Sacchaum	70-100	50-60	4	Yes	Slow
Black Maple	Acer Nigrum	80	50-60	3	Yes	Slow
Norway Maple	Acer Platanoides	60	35-45	3	Yes	Moderate
Silver Maple	Acer Sacchariumm	50-80	40-60	2	No	Fast
Northern Red Oak	Quercus Rubra	60-90	45-55	4	Yes	Moderate
Pin Oak	Quercus Palustris	50-90	30-50	2	Yes	Slow
Bur Oak	Quercus Macrocarpa	50-80	50-60	3	Yes	Slow
White Oak	Quercus Alba	80-100	40-60	4	Yes	Slow
Swamp White Oak	Quercus Bicolor	60-70	50-60	2	Yes	Slow
Chestnut Oak	Quercus Prinus	60-80	45-60	4	Yes	Moderate
Black Walnut	Juglans Nigra	70-90	35-45	4	No	Fast
Butternut	Juglans Cinerea	40-70	50-70	4	No	Slow
Pecan	Carya Illinoensis	100	40-75	2	No	Moderate
Shagbark Hickory	Carya Ovate	70-100	40-60	4	No	Moderate
Shellbark Hickory	Carya Laciniosa	70-100	78-85	2	No	Moderate
Sycamore	Platanus Occidentalis	60-100	75-100	2	Yes	Moderate
American Elm	Ulmus Americana	100	50-65	2	Yes	Moderate
Red/Slippery Elm	Ulmus Rubra	70	35-60	3	Yes	Moderate
Tulip Poplar	Liridendron Tulipifera	80-120	30-50	4	Yes	Moderate

* 1 = Very Wet, 2 = Wet, 3 = Average Wet/Dry, 4 = Dry, 5 = Very Dry *

Evergreens and Conifers						
Common Name	Latin Name	Typical Height (feet)	Typical Crown Spread (Feet)	Wet-Dry Spectrum*	Suitable Street Tree?	Growth Rate
Jack Pine	Pinus Banksiana	30-70	20-30	4	No	Moderate
Red Pine	Pinus Resinosa	70-80	25-40	4	No	Moderate
Pitch Pine	Pinus Rigida	50-60	25-35	4	No	Moderate
Virginia Pine	Pinus Virginiana	30-60	20-30	4	No	Moderate
Blue Spruce	Picea Pungens	50-70	20-40	4	No	Moderate
Norway Spruce	Picea Abies	50-80	20-45	4	No	Moderate
Balsam Fir	Abies Balsamia	45-70	20-40	2	No	Moderate
Pear Hawthorn	Crataegus	20	15-20	3	Yes	Moderate
Fireberry Hawthorn	Crataegus Chrysocarpa	20	15-20	3	Yes	Moderate
Pincherry	Prunus Pensylvanica	30	8-15	4	Yes	Moderate
Sancherry	Prunus Pumila	30	10-20	3	Yes	Moderate
Chokecherry	Prunus Virginiana	20	8-15	3	Yes	Moderate
Redbud	Cersis Canadensis	40	15-25	4	Yes	Moderate

* 1 = Very Wet, 2 = Wet, 3 = Average Wet/Dry, 4 = Dry, 5 = Very Dry *

Undesirable Trees

- | | |
|---------------------------------------|----------------------------------|
| Green Ash / Fraxinus pensylvanica | Osage-Orange / Maclura pomifera |
| White Ash / Fraxinus americana | Paw Paw / Asimina triloba |
| European White Birch / Betula pendula | Callery Pear / Pyrus calleryana |
| Boxelder / Acer negundo | Persimmon / Diospyros virginiana |
| Northern Catalpa / Catalpa speciosa | Austrian Pine / Pinus nigra |
| Black Cherry / Prunus serotina | Scotch Pine / Pinus sylvestris |

Siberian Elm / *Ulmus pumila*
Common Hackberry / *Celtis occidentalis*
Black Locust / *Robinia pseudoacacia*
Mimosa / *Albizia julibrissin*
Mountain Ash / *Sorbus americana*
White Mulberry / *Morus alba*
Red Mulberry / *Morus rubra*
Shingle Oak / *Quercus imbricaria*

Eastern Cottonwood / *Populus deltoides*
Lombardy Poplar / *Populus nigra*
Tree-Of-Heaven / *Ailanthus altissima*
Willow / *Salix*
Autumn Olive / *Elaeagnus umbellata*
Bush Honeysuckle / *Lonicera maackii*
Kudzu / *pueraria montana*

Memorial Benches

Bench Sponsorship

Bench sponsorship is available for a minimum donation of \$2,000 per bench. This cost includes the bench, installation of a new bench pad/location, and a marker. Benches are purchased and installed by Mooresville Parks personnel.

Park Bench Style

Mooresville Parks reserves the right to select the style and color of park benches used within each park. Bench styles are subject to change based on the manufacturer's updated designs. Selection will be primarily based on durability, aesthetic appeal, and cost. Multiple bench styles may be used within a single park depending on the specific needs of the park. Selected styles may not be available in all parks.

General Park Bench Policies

The minimum donation for a park bench is \$2,000. This amount will be evaluated each year and updated as necessary to reflect current materials and labor costs. Sponsored Park Benches will be ordered by Mooresville Parks within three (3) weeks of receiving a donation payment. Once the benches are received, they will be assembled and installed at Mooresville Park's discretion according to the Mooresville Parks' timeline.





Mooresville Parks Memorial Application

Please forward the completed application to the Mooresville Parks and Recreation District. You will be contacted by someone from the department once your application is received.

Mooresville Parks and Recreation District
1101 N Indianapolis Rd.
Mooresville, IN 46158

Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Home Phone: _____ **Cell Phone:** _____

Email: _____

Preferred Contact: *(circle one)* **Phone** **Email**

Selected Item

Memorial Tree
\$500
complete all additional information on the back

Memorial Bench
\$2,000
complete all additional information on the back

Memorial Trail
\$500 *(5 yr. period)*
complete all additional information on the back

Memorial Other
\$500 - \$2,000+

Selected Park

Options will vary depending on what park is selected.

Pioneer Park

North Park

Old Town Park

Rooker Run Park

Engraving Information

Complete if necessary; All memorials that wish to have an engraving plaque, carving, etc.

The Mooresville Parks and Recreation District reserves the right to change and request modifications to all engravings to follow guidelines for all plaques and personalization.

All Park Bench engravings are limited to 40 characters per line. All other engravings are subject to change depending on the size of the identified plaque or marker.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----

<i>Row ONE</i>																			

<i>Row TWO</i>																			

<i>Row THREE</i>																			

I have read the Mooresville Parks Memorial Programs policy in its entirety and agree to the terms by signing this application. I also approve that the above engraving is accurate in all grammar and spelling.

Signature of Doner

Date

Additional Applicant Information: _____

Parks Use Only

.....

Approved Denied

Parks Superintendent Date

Reason: _____
