



Mooresville Parks and Recreation District

Lifeguard

Job Description

JOB TITLE:	Lifeguard
LOCATION:	1101 N Indianapolis Rd., Mooresville, IN
REPORTS TO:	Aquatic Center Manager and/or Assistant Superintendent
SALARY:	Up to \$12.00 per hour
TYPE OF POSITION:	Seasonal
STATUS:	Non-Exempt
HOURS:	Up to 40 hours per week, nights, weekends, and holidays as needed

PRINCIPAL FUNCTION: The *Lifeguard* under direct supervision, supervises the slides, water area, water play features, and pool decks of the aquatic center, enforces rules and regulations, prevents accidents, safeguards swimmers from drowning, maintains a high level of physical and mental fitness, and participates in an active training program which may include daily swimming.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Duties include, but are not limited to:

- Ability to work in a team environment.
- Provide a safe, healthful, and enjoyable swimming environment.
- Supervise and maintain an adequate view of the pool, deck, and surrounding areas; pay particular attention to blind spots.
- Know, enforce, and adhere to the safety regulations and pool rules; maintain order in the pool at all times; be strict, but courteous.
- Always be in proper uniform while on duty.
- Know the emergency signals and procedures; be prepared to rescue, resuscitate, and give first aid to drowning or injured persons.
- Be familiar with the location of all emergency equipment and first-aid supplies and know how to use them without further endangering the injured person.
- Accurately completes an accident form when necessary.
- Inspect and report any broken safety or mechanical equipment.
- Be thoroughly acquainted with general pool areas, supervision, assignment, and procedures.
- Attend in-service training meetings or practices and special meetings at the request of the pool manager.
- Assist in cleaning the pool when assigned; vacuum the pool and test pool water as required by regulations.
- Aide managers in opening and closing the pool for the season.
- Responsibilities shall include guarding for pool parties and special events on a rotational basis.
- Performs other duties as assigned by the Aquatic Center Assistant Manager, Aquatic Center Manager, and/or Assistant Superintendent.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty according to the requirements of the Town of Mooresville. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential duties and responsibilities.

- Must be at least 15 years of age.
- Current certification in Lifeguard Training, CPR and First-Aid required.
- Water Safety Instructor (WSI) certification preferred.
- Previous lifeguard experience preferred.
- Have the desire to help the public, good verbal communication skills, and somewhat of an outgoing personality.
- Be in good physical condition.
- Ability to establish effective working relationships with supervisor, co-workers, and assigned staff; ability to deal effectively with the public.
- Must have a safe work record with good ethics and dependable attendance record.
- Having a willingness and desire to work in a courteous and pleasant manner with persons of all ages; ability to deal effectively with co-workers and the public.
- Must be able to work weekends and/or evenings during peak times.

SKILLS AND KNOWLEDGE:

- Ability to work alone with minimum supervision and with others in a team environment, often under time pressure, and on several tasks at the same time.
- Ability to work occasional flexible hours, including overtime and emergency situations as needed.
- Ability to meet all hiring requirements, including the passage of a criminal background check.
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WORK ENVIRONMENT:

Required Physical Activities: Swimming, walking, balancing, climbing, standing, stooping, lifting, pulling, pushing, reaching, talking, feeling, hearing, finger dexterity, grasping.

Physical Characteristics of Work: Work involves sitting approximately 60% of the time and standing and/or walking approximately 40% of the time. Requires the exertion of up to 25 pounds routinely, exertion of up to 50 pounds occasionally, and exertion of more than 50 pounds infrequently to lift or otherwise move people or objects.

Vision Requirements: The minimum standard for use with those whose work deals largely with the ability to complete written reports, inspect pool equipment, read meters and gauges, recognize emergency signals, see across and through pool water at both near and far distances, and identification and recognition of colors.

Environmental Conditions: Work is performed in a typical outside swimming pool environment. The worker may be exposed to deep water in a rescue situation, temperatures in excess of 100 degrees for more than one-hour, chemical hazards, and possibly slippery walking surfaces. May be subject to stressful situations if a life-threatening incident occurs.

WORK SCHEDULE:

The Mooresville Family Aquatic Center will close when the Mooresville Schools begin the school year.

Operational Hours:	Monday – Thursday	11:15 a.m. to 7:00 p.m.
	Friday – Saturday	11:15 a.m. to 6:00 p.m.
	Sunday	12:15 p.m. to 6:00 p.m.

The general work schedule will be during or slightly before or after the operational hours of the center. Weather and attendance will determine the length of the shift and the center's operational hours. All schedules are subject to change after being posted.

Must be able to work flexible hours with overtime during prime seasons.

EMPLOYEE ACKNOWLEDGMENT:

I have read and understand this job description and its relationship to the position I occupy. This job description is not an employment contract, nor is it intended to describe all duties someone in this position may be required to perform. This position will be subject to the rules, policies, and operating procedures established by the Parks and Recreation Board and the Town of Mooresville, as they may be amended from time to time.

SIGNATURE

DATE

PRINTED NAME

The Town of Mooresville is an Equal Opportunity Employer.